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|  <small>CONFIDENTIAL ON-SITE DOCUMENT DESTRUCTION</small> | Document Name | Health and Safety Policy Statement | Document Reference | PS01 |
| | Prepared by | Katy Hurn, QEMS Manager | Version | 03 |
| | Approved by | Edward Lefevre, Managing Director | Review Date | 15/12/2025 |

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Health and Safety Policy Statement

It is our policy to provide and maintain safe and healthy working conditions, equipment and systems of work for all our employees, and others who may be affected by our activities as far as is reasonably practicable. We will provide such information, training and supervision that may be needed for this purpose.

We fully accept our responsibilities as outlined in the Health and Safety at Work, etc. Act 1974 and Regulations made under the Act and we further recognise that these legal requirements represent the minimum level of achievement, Therefore we will strive to ensure that higher standards are reached.

Health and safety are responsibilities of management and they rank equally with all other indicators of success. Training will be provided as required to maintain the requisite levels of competency. Where required, expert advice will be sought, from a competent person(s).

Datashredders Ltd recognises the important contribution that a good safety performance can make to the overall performance of the company by reducing injuries to ill health, protecting the environment and reducing unnecessary losses.

Health and safety objectives are equally as important as other business objectives, so targets will be set to ensure progressive improvements in health and safety performance. Sufficient resources will be made available to achieve our health and safety objectives.

All employees will be informed and consulted regarding our legal duties, their personal duties to themselves and others and managerial and supervisory duties. Employees will be encouraged to participate in the making of policy as well as the implementation of procedures.

Employees will be required, as a condition of employment, to observe safe working practices and co-operate with management in carrying out this policy.

This policy and the health and safety management system will be reviewed annually and updated as necessary; any revisions will be communicated to those affected by the changes.

Edward Lefevre



Managing Director
Datashredders Ltd

15/12/2024